

students who complete training, a fillable blank certificate is attached for your use.

Training program information is entered on the ETP website and should be updated if there are changes. If training costs increase and the ETPL isn't updated, ITA contracts will not cover the increase.

Each training provider has a designated contact who updates their programs in the Eligible Training Provider section of the AlabamaWorks! website. Providers can name more than one designated contact if needed. If you would like to add an additional contact or if your designated contact changes, email Jill Grant, ETPL Program Specialist, at Jill.grant@commerce.alabama.gov so she can set up privileges for your new or additional contacts.

If you have any questions concerning this memo, contact Jill Grant at her email address above.