

KAY IVEY
GOVERNOR



GREG CANFIELD
SECRETARY OF COMMERCE

STATE OF ALABAMA

December 6, 2022

MEMORANDUM
GLWA PY 22-05

TO: Workforce Innovation and
Opportunity Act (WIOA)
Program Providers in the
Governors Local Workforce Area
(GLWA)

FROM: Tracey C. Smith, Workforce Development Manager *TS*
Governor's Local Workforce Area

SUBJECT: Governor's Local Workforce Area (GLWA) Invoice
Reimbursement Questions

This memorandum is for all program providers receiving Workforce Innovation and Opportunity Act (WIOA) funds from the Alabama Department of Commerce Workforce Development Division (WDD). Providers in the Governor's Local Workforce Area (GLWA) that have questions concerning their monthly WIOA invoice reimbursement, should first contact their assigned WDD accountant. If your accountant cannot be reached or if additional assistance is needed, email the GLWA Contracting and Program staff at youth@commerce.alabama.gov for Youth contracts and WIOAcontracts@commerce.alabama.gov for Adult, Dislocated Workers and other contracts. Both mailboxes are closely monitored by GLWA staff.

Program providers should not contact the State of Alabama Comptroller's Office with questions regarding invoicing or payments. Contacting the Comptroller further delays payments for all program providers and could result in your contract being terminated.

If you have any questions regarding this memo, please contact the above-mentioned email addresses.