

ALABAMA WORKFORCE INVESTMENT SYSTEM

Department of Commerce
Workforce Development Division
401 Adams Avenue, Suite 380
Post Office 304103
Montgomery, Alabama 36130-4103

May 15, 2020

GOVERNOR'S WORKFORCE INNOVATION DIRECTIVE NO. PY2019-06

SUBJECT: Local Workforce Development Area Funds Spent Directly on Job Training

1. **Purpose.** To transmit the State's policy, guidance, and procedures for Local Workforce Development Area funds to be spent directly on training and education services (adult, dislocated worker, and youth training and education programs/services) resulting in employment, over the next four years.
2. **Discussion.** Governor's Workforce Innovation Directive Number PY2019-06, dated May 15, 2020, provides the requirement for Alabama's seven Local Workforce Development Areas to incrementally increase their spending of annual WIOA allocations over the next four years on job training.

The Alabama Program Year(PY) PY2020-PY2023 WIOA Combined State Plan stipulates in **Section IV. Coordination with State Plan Programs:**

- *In an effort to increase performance in Alabama's seven workforce regions, Governor Ivey will refocus federal workforce funds over the next four years to more directly benefit those region's citizens who are in need of job training. Governor Ivey will ask each workforce region in the state to incrementally increase the percentage of WIOA funds used directly on job training over a four-year period, beginning with at least 45 percent in year one, 50 percent in year two, 55 percent in year three, and 60 percent in year four. This shift to place additional federal resources directly into job training opportunities for Alabamians will help increase performance for workforce regions and decrease the state's growing workforce shortage.*
- A copy of the WIOA Combined State Plan as submitted to United States Department of Labor may be found on the WIOA Alabama website under the Alabama State Workforce Board tab at:
<https://wioa-alabama.org/alabama-state-workforce-board/>

The job training funding level percentage will be calculated based on Local Area program funds. Local Area program funds are the remaining balance of total Local Area allocations after subtracting 10 percent for administrative costs.

Governor's Workforce Innovation Directive Number PY2019-06

Page Two

3. Action. In accordance with the Alabama 2020 State WIOA Plan, Local Areas will increase their job training funding level as follows:

- Year one (PY20) at least 45 percent
- Year two (PY21) at least 50 percent
- Year three (PY22) at least 55 percent
- Year four (PY23) at least 60 percent

Job training funding levels are required to be reported quarterly by all seven Local Areas to the Department of Commerce Workforce Development Division. Reports should include:

1. Total of training expenditures for the appropriate quarter
2. Total Local Area Allocations after subtracting 10 percent for administrative costs
3. Quarterly reports should be submitted by email to State Programs/Budget Section Supervisor, Kivondra Rivers by the 15th day following the end of the appropriate quarter at kivondra.rivers@commerce.alabama.gov

If a Local Area fails to achieve the required job training funding level for a particular program year, technical assistance will be provided by the state, and further measures taken as necessary.

4. Contact. Questions regarding this Directive should be referred to Tammy Wilkinson, Director, Workforce Development Division at, (334) 242-5154 or Tammy.Wilkinson@commerce.alabama.gov.

Tammy Wilkinson
Tammy Wilkinson (May 15, 2020)

Tammy Wilkinson, Division Director
Commerce, Workforce Development Division

May 15, 2020

Date